

Immaculate Conception
Parish Cemetery

Rules & Regulations

Parish Office
618-281-5105

4/16/10

General Rules

1. No lot shall be used for any other purpose than a place of burial for human remains.
2. A vault or concrete box is required for burials. Cremains must be in an urn (vault not required).
3. No lot shall be sold by Immaculate Conception Cemetery on credit without prior approval of the cemetery management.
4. After an interment has been made, no lot or any part thereof shall be sold or conveyed by the owner, nor shall such owner permit interments in such lot for remuneration, without consent of the cemetery management.
5. After the first interment, no further interment shall be allowed on any lot against which there are UNPAID CHARGES. If one year after the purchase of the lot, the cost is not paid in full, the purchaser forfeits his rights and such lot shall revert to Immaculate Conception Cemetery. Unoccupied fractions of lots will be taken care of by the cemetery after the death of all owners and heirs.
6. Tombstones or monuments shall not be erected on any lot until payment of said lot has been made in full. Lot owners shall have the right to erect tombstones, monuments, or other structures (except footstones) on their respective lots, all of which shall be properly set on a masonry foundation. Should any inscription, effigy, or structure be deemed unfitting or incompatible with the Catholic character of the cemetery, it shall be lawful for the cemetery management to prohibit the erection of such monument, or if erected, to order same removed at the expense of the owner.
7. All workmen employed in the installation of vaults, monuments, landmarks, etc. are subject to the control and direction of the superintendent of the cemetery. Any workman failing to comply with this rule will not be permitted to work on the grounds and shall be refused admission to the cemetery. Any outside contractors doing work shall be bonded and a current certificate of insurance must be on file in the parish office.
8. All graves shall be dug and all excavation for foundations and masonry work for same shall be executed by the superintendent of the cemetery, employees, or contractors.
9. Heavy loads shall not be allowed to enter the cemetery without permission of the superintendent.
10. No burial shall take place without permission granted by the Pastor of Immaculate Conception Church or his representative.
11. Unbecoming behavior, dress, and language are not to be tolerated. No alcoholic beverages are permitted on the cemetery property. Children under age sixteen should always be in the company of adults while on the cemetery property. Pets may not be brought on the cemetery property. Loitering and boisterous demonstration or improper assemblages are not permitted within the cemetery grounds.
12. The cemetery reserves the right to refuse admission to, or the use of its facilities at any time, to any person or persons, as its rules, judgment and traditions may dictate.
13. Cemetery property (statues, trees, shrubs, etc.) shall not be decorated in any manner without prior approval by cemetery management.

14. No licenses, right, or privilege of burial shall, in any manner be assignable or transferable, in whole or in part, without the written consent of the Pastor of said cemetery first endorsed upon the instrument of granting such license, right or privilege, and any assignment or transfer thereof, without such written consent, shall be forfeitures of such license, right or privilege.
15. A license of burial does not transfer ownership of the ground.
16. Anyone who infringes on the above rules shall lose all right of burial on said lot, and, if expedient, shall be prosecuted by the law.
17. The right is hereby reserved to make such reasonable additional rules and changes to existing rules from time to time as are calculated to work for the benefit of the cemetery without prior notice.

GRAVE LOT & OTHER REGULATIONS

Grave lots may be randomly selected where available in all sections except for the newly developed Saint John's Section C. Random purchase of grave lots will not be allowed in this section. For Saint John's Section C, each lot in a row must be purchased before any additional row becomes available. A vault or concrete box is required for all burials except for cremains.

GRAVE LOTS

Dimensions – Double Lot

Eight (8) feet in width – Twelve (12) feet in length

Single Lot

Four (4) feet in width – Twelve (12) feet in length

Three container of cremains (ashes) will be permitted for burial in one grave.

Selection – Randomly for open lots in Father Kuhlmann's section. For Saint John's sections, lots will be sold consecutively in rows until full. Then an additional row will become available.

Ownership, location, row and lot number will be recorded in cemetery records.

FOOTINGS

All grave monuments and markers require a foundation (footing) – see attached drawing. Excavation will meet the requirement stated herein. The excavator will be responsible for excavating, forming, pouring, and finishing the footing. The added cost will be included in the cost of the monument or as negotiated by the lot owner.

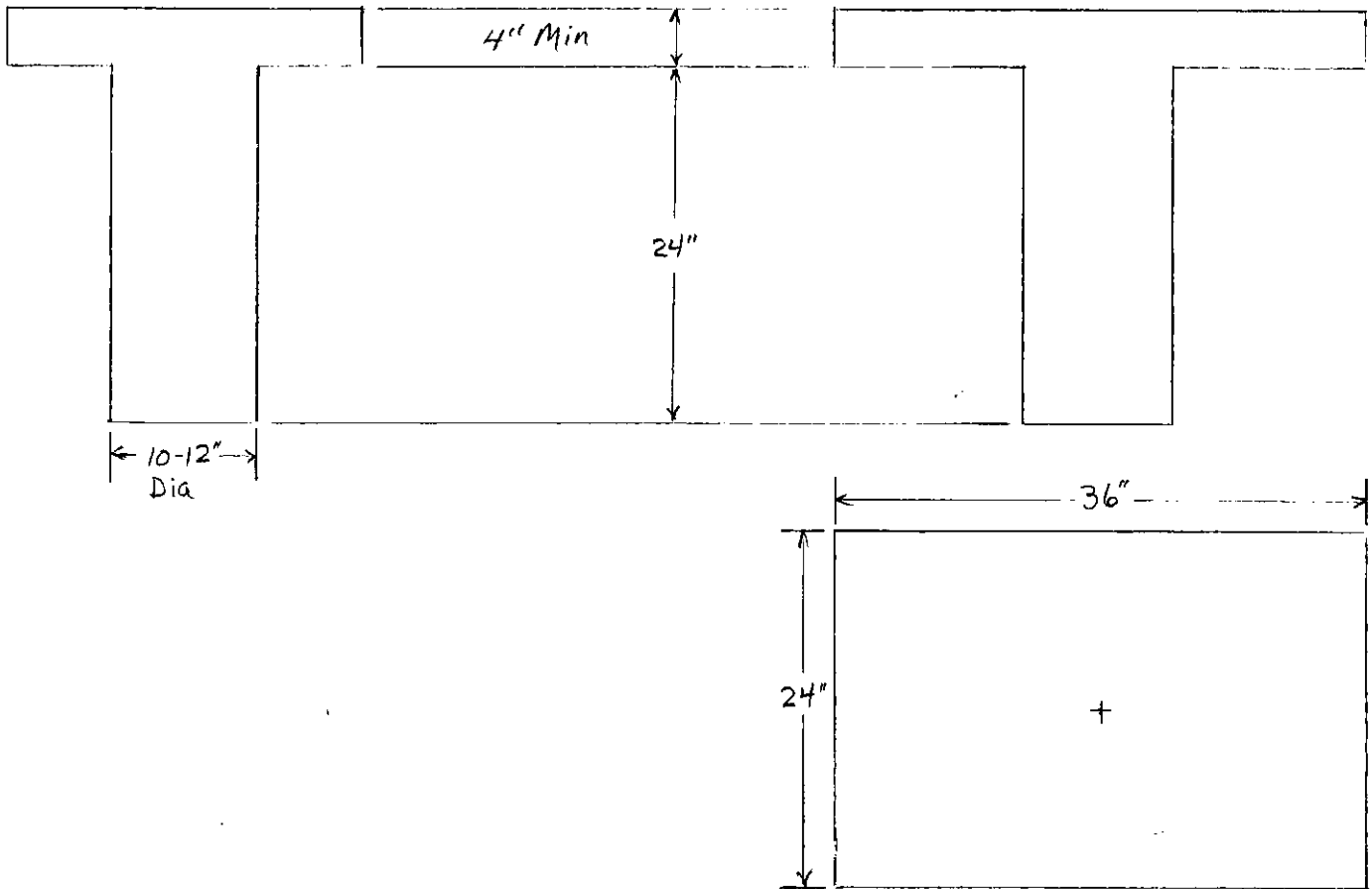
Foundations must be constructed as to allow a six-inch grass border on all sides of the stone. All foundations will be placed into the ground to a minimum depth of two (2) feet and level with the ground. Footstones are not permitted. Base stones are considered part of the monument or marker and will be measured as part of the total height of the monument or marker.

For St. John's section, the footing is included in the cost of the lot.

Foundations may not be poured for a period of six months following interment to allow the ground to settle.

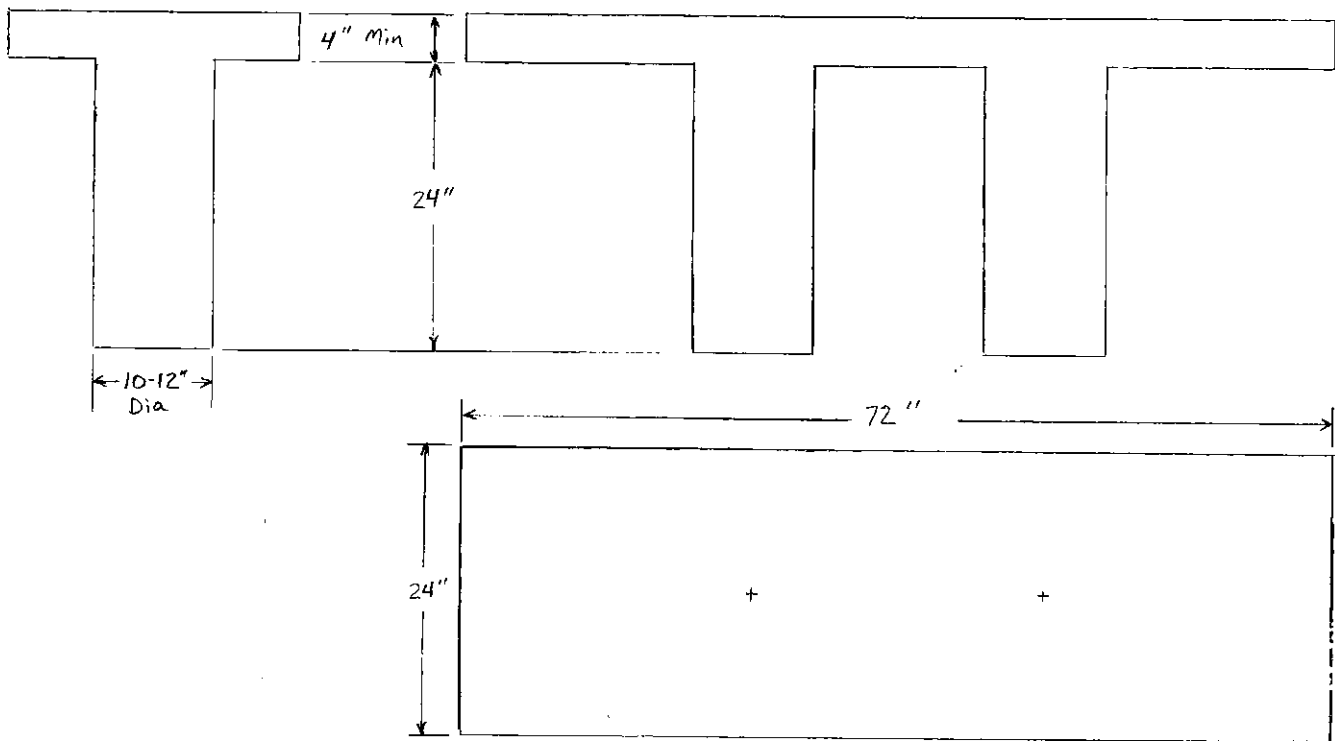
Footing for Single Lot Monuments

The base shall be 24 inches by 36 inches (depth x width) and a minimum 4 inches thick. There must be a footing pier centered on the base of 10 to 12 inches diameter to a depth of 24 inches. A 1/2 inch rebar tee should tie the base and pier together.



Footing for Double Lot Monuments

The base shall be 24 inches by 72 inches (depth x width) and a minimum 4 inches thick. There must be two footing piers on the base spaced 24 inches apart. Each pier should be 10 to 12 inches diameter to a depth of 24 inches. Two 1/2 inch rebar tees should tie the base and piers together.



MONUMENT MARKERS

Due to the undulating ground contour of our Cemetery and previous visual deterioration of the older monuments, certain restrictions and regulations are in order:

1. Monuments shall not exceed 24 inches in height.
2. The only material allowed for monuments is granite, and for markers is bronze.
3. Monuments including vases and/or plaques which extend beyond the footing are unacceptable and will not be allowed.
4. All markers will be set at the head (back line) of the grave space.
5. There will be one marker allowed per grave lot.
6. Child burials (on existing grave) should be at the head of the grave (where monument, marker or flowers should be).
7. Iron crosses, wooden crosses, concrete, stone, or iron enclosures of graves or lots, footstones, kneelers, statues, eternal lights, etc. are not allowed in the cemetery.

WE RESERVE THE RIGHT TO REJECT ANY STONE WHICH WE FEEL IS NOT PROPER. WORKMEN ARE SUBJECT TO THE CONTROL AND DIRECTION OF THE SUPERINTENDENT.

MILITARY PLAQUES

The setting of military plaques awarded to veterans will have the following options:

1. The plaque may be positioned and attached to the backside of the monument or held in escrow until one is set.
2. Additional excavation to a depth of six (6) inches located in the front and center of the monument to adequately accommodate the dimensions of the plaque.
3. Should the military plaque be the sole marker or monument, the excavation shall adequately accommodate the dimensions of the plaque, plus two (2) inches around its entire periphery to a depth of twelve (12) inches.

FLOWERS

All flowers must be placed at the head of the grave next to the marker or monument. Glass containers and metal cans are forbidden as well as wire pins and wooden stakes to hold flowers and containers. All the above create safety hazards to visitors as well as to cemetery personnel.

No shrubs, trees, or other live plantings are allowed on any lot. No shepherd hooks may be used.

After the funeral, flowers will be allowed to remain on the grave for seven to ten days. After the tenth day, these flowers will be removed by the superintendent. No grave blankets are allowed. All other flowers not in a permanently mounted vase or secured to a stone will be removed.

No hills or flowerbeds are allowed on the graves or between the grave markers. Digging and planting on any grave site is forbidden.

The cemetery management retains the right to remove any decorations that are unsightly or improperly placed.

Immaculate Conception Cemetery will not be responsible in any manner for damage to adornments or decorations left at grave sites.

GRAVE SITE MAINTENANCE

1. Backfilling of graves shall be carried out at the discretion of maintenance personnel (weather permitting).
2. Reseeding is dependent upon weather conditions which induce germination and growth.
3. Sodding of graves is permissible at the individual's cost; however, maintenance personnel must be notified when sodding will take place so as to assure the sodding blends in with the adjacent graves and surrounding area.



Immaculate Conception Church Cemetery
Columbia, IL 62236

Cemetery Manager

Last Revised March 22, 2010

